

MINUTES OF BARUGH PARISH COUNCIL MEETING,

MONDAY 14TH SEPTEMBER 2015, 7.30pm

BRAWBY GRANGE, BRAWBY, MALTON YO17 6PZ

Present

Sarah Houlston (Chair), Dorothy Ashton (Clerk), Karen Garrett (Vice-Chair), Peter Milner, Richard Metcalfe, Duncan Collinson.

Apologies

Carolyn Swift

1. To Look At The Position Of Parish Clerk

Thanks were extended to Dorothy Ashton for many years of service to the Parish Council and we wish her well for the future. Mr Milner expressed concern that at the previous meeting he had been asked to obtain confirmation in writing from Mr Winship, Council Solicitor, that the position may be voluntary. Mrs Houlston explained that it was not personal just purely to ensure that we had it in writing should the matter of a voluntary clerk be raised in the future. Two options were discussed :-

Mr Milner should suggested that a prospective clerk should be from one of the villages, possibility a leaflet delivered to residents outlining a job description as per Dorothy Ashton's brief job description that had been provided. Mrs Houlston said that the position would require being advertised on both village noticeboards. Mr Metcalfe expressed concern that we may struggle to find someone with the necessary background to fulfil the role. IT literacy and a professional background would be preferred, possibly a retired person. Mrs Houlston suggested that someone with experience/capability of running website would be good but it was decided that the skillset required would be difficult to obtain from one person. It is also difficult to quantify the hours a person would be required to work as although it is busy at present, there will be quieter times. Also we may struggle to obtain a person willing to work on an adhoc voluntary basis.

The second option is that a Councillor could act as a temporary Parish Clerk which would mean that the position is covered whilst an assessment is carried out of the hours required and the level of work quantified. Mr Milner stated he would not be interested in taking up the position. Mrs Garrett said she would be willing to take on the position on a temporary basis whilst the criteria for the role were assessed and would relieve Mrs Ashton from her current role. This was agreed to be a good solution and the matter was voted on unanimously. Mrs Garrett to keep a record of hours spent on Parish Council business to assess in the coming months and be reviewed.

Mr Milner suggested a leaflet for new people moving into the Parish as a way of introducing the Parish Councillors to new residents, possibly detailing local services such as milk deliveries, newspapers etc. A nice way of welcoming new residents and making them feel included and possibility raise interest in Parish business.

2. To Update Details Of Bank Mandate

Mrs Houlston informed the Council that Barclays did not have a record of a previous Bank Mandate when she had visited the Bank to find out about updating details on the account. The matter of signatories was discussed and it was agreed that three signatories would be sufficient. The signatories were agreed to be Mrs Houlston, Mrs Garrett and Mr Milner. The forms were duly completed by all three and it was agreed individuals would take their relevant ID and paperwork to Barclays forthwith.

AOB

- A) Mr Milner mentioned that Mrs Swift had enquired re any financial impact on the Parish Council regarding the Information Evening held on the 11st September. Mrs Houlston confirmed that it was self-funded by the organisers and it did not impact on the Parish Council.
- B) Mrs Ashton raised serious concern about the common in Little Barugh. It had been noticed that not only were people allowing their dogs to use the common as a toilet area but people had also been seen using it as a toilet as well. There was a suggestion regarding bins for dog waste. The cost of bins to be looked at prior to next meeting. Item to be added to next agenda.
- C) Mr Milner mentioned that parts of the Common is in Trust with the Parish Council but that some of the paperwork had been possibly destroyed, he was in the process of locating copies. Mrs Garrett said there may be copies with the Land Registry. Mr Collinson said he would be very interested in seeing the documentation. It will clarify what rights we have as a Parish Council with regards to maintaining the common and how it can be utilised. Item to be added to next agenda.
- D) Mr Collinson mentioned that some residents of Little Barugh had expressed an interest in clearing and maintaining the old pond area, possibility planting it and making it a wildlife area and painting seat. Item to be added to the next agenda.
- E) Mrs Houlston asked about Mr Snowball mowing the section between the Old Forge and Noticeboard in Great Barugh, this was agreed. Also Mr Collinson asked if Mr Snowball could mow the uncut section of Little Barugh green to tidy it up. Mrs Houlston to ask MrSnowball.

Meeting concluded at 9pm. Date of next Parish Council Meeting to be arranged.